



Asia & Japan Public Education Schedule December 2011 - February 2012

Course Code (APAC)	Course Name	Medium of Training	Duration (Days)	Course Objectives	Course Outline	Singapore		Malaysia		Thailand	
						Schedule	Fee (SGD)/seat	Schedule	Fee (MYR)/seat	Schedule	Fee (THB)/seat
1 LN-ACP001	ERP LN Accounts Payable & Cash Management	English	3.0	<p>Course Objectives :</p> <p>Enables you to execute the functionality of the Accounts Payable and Cash Management modules of ERP LN system.</p> <p>Pre-requisite :</p> <p>These courses should be completed before taking Accounts Payable and Cash Management :</p> <ul style="list-style-type: none"> - with financial concepts & knowledge - Navigation for Webtop 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Accounts Payable Master Settings - Invoicing Procedure - Open Entries - Credit Notes & Corrections - General Ledger for Cash Management - Payment <p>Audience :</p> <p>This course is designed for individuals that require an in-depth knowledge of the Accounts Payable and Cash Management modules. It is recommended that participants possess a general understanding of financial concepts, such as Journal Entries, Invoicing, and Purchasing. Participants Aug include consultants, sales and product support personnel, as well as new ERP LN customers.</p>	7-9 Dec 10-12 Jan 7-9 Feb	1,950	7-9 Dec 11-13 Jan 14-16 Feb	2,400	7-9 Dec 10-12 Jan 7-9 Feb	24,000
2 LN-ACR001	ERP LN Accounts Receivable & Cash Management	English	3.0	<p>Course Objectives :</p> <p>Enables you to execute the functionality of the Accounts Receivable and Cash Management modules of ERP LN system.</p> <p>Pre-requisite :</p> <p>These courses should be completed before taking Accounts Receivable and Cash Management :</p> <ul style="list-style-type: none"> - with financial concepts & knowledge - Navigation for Webtop 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Accounts Receivable Master Settings - Manual Sales Invoice Processing - Interest Invoice - Open Entries - Credit Control - General Ledger for Cash Management - Receipts & Reconciliations - Central Invoicing <p>Audience :</p> <p>This course is designed for individuals that require an in-depth knowledge of the Accounts Receivable and Cash Management functionality. It is recommended that participants possess a general understanding of financial concepts, such as Journal Entries, Invoicing, and Sales. Participants Aug include consultants, sales and product support personnel, as well as new ERP LN customers.</p>	7-9 Dec 17-19 Jan 14-16 Feb	1,950	12-14 Dec 11-13 Jan 16-18 Feb	2,400	7-9 Dec 17-19 Jan 14-16 Feb	24,000
3 LN-CTL001	ERP LN 6.1 Feature Pack 2 - Controlling	English	3.0	<p>Course Objectives :</p> <p>Cover concepts and functionality of Budgeting, Product Costing and Activity Based Costing, the link with the Cost Price Calculation of an item and the cost drivers of ERP LN Operations Management.</p> <p>Pre-requisite :</p> <p>These courses should be completed before taking Controlling:</p> <ul style="list-style-type: none"> - Navigation for Webtop - with ERP manufacturing concepts & knowledge - with financials concepts & knowledge 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Budget Setup & Process - Cost Allocation - Cost Price Calculation - Controlling Integrations <p>Audience :</p> <p>This course is designed for individuals that require an in-depth knowledge of the Controlling module. It is recommended that participants possess a general understanding of financial concepts, such as ledger accounts and dimensions as well as Manufacturing concepts. Participants Aug include consultants, sales and product support personnel, as well as new ERP LN customers.</p>	14-16 Dec 19-21 Jan 21-23 Feb	1,950	5-7 Dec 11-13 Jan 15-17 Feb	2,400	14-16 Dec 19-21 Jan 21-23 Feb	24,000
4 LN-FAM001	ERP LN 6.1 Feature Pack 2 - Fixed Assets Management	English	2.0	<p>Course Objectives :</p> <p>Enables you to execute the functionality of the Fixed Assets Management module of ERP LN system.</p>	<p>Course Outline :</p> <ul style="list-style-type: none"> - Assets - Capitalization - Depreciation - Asset Investments - Asset Disposal - Revaluation 	19-20 Dec 5-6 Jan 2-3 Feb	1,300	14-15 Dec 11-12 Jan 8-9 Feb	1,600	19-20 Dec 5-6 Jan 2-3 Feb	16,000

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				Pre-requisite : These courses should be completed before taking Fixed Assets Management : - with financial concepts & knowledge - Navigation for Webtop - Purchase Order Management - Accounts Payable - Financial Integrations	Audience : This course is designed for individuals that require an in-depth knowledge of the Fixed Assets Management module. It is recommended that participants possess a general understanding of financial concepts, such as Journal Entries, Invoicing, and Purchasing. Participants Aug include consultants, sales and product support personnel, as well as new ERP LN customers.							
5	LN-GLD001	ERP LN 6.1 Feature Pack 2 - General Ledger	English	2.0	Course Objectives : Enables you to execute the functionality of the General Ledger module of ERP LN system. Pre-requisite : These courses should be completed before taking General Ledger : - with finance concepts & knowledge - Navigation for Webtop	Course Outline : - Master Data - General Ledger Processing - Ledger Accounts & Dimension Codes - Period & Transaction Types Settings - Recurring / Reversing Entries - GL Account Matching - Close Period / Fiscal Year - Additional Currency - FASB 52 - Adjustments Audience : This course is designed for individuals that require an in-depth knowledge of the General Ledger module. It is recommended that participants possess a general understanding of financial concepts, such as Journal Entries, Accounts Receivable, and Accounts Payable. Participants Aug include consultants, sales and product support personnel, as well as new ERP LN customers.	22-23 Dec 26-27 Jan 23-24 Feb	1,300	20-21 Dec 19-20 Jan 21-22 Feb	1,600	22-23 Dec 26-27 Jan 23-24 Feb	16,000
6	LN-INT001	ERP LN 6.1 Feature Pack 2 - Financial Integrations & Reconciliations	English	3.0	Course Objectives : Enables you to execute the functionality of the Financial Integrations and Reconciliation modules of ERP LN system. Pre-requisite : These courses should be completed before taking Financial Integrations and Reconciliations: - with financial concepts & knowledge - Logistic Concepts & Overview - Navigation for Webtop - General Ledger	Course Outline : - Integration Overview & Setup - Integration Mapping Scheme - Integration Process - Reconciliation Audience : This course is designed for individuals that require an in-depth knowledge of the Financial Integrations and Reconciliation functionality. It is recommended that participants possess a general understanding of financial concepts, such as Journal Entries, Invoicing, and Sales. Participants Aug include consultants, sales and product support personnel, as well as new ERP LN customers.	21-23 Dec 18-20 Jan 22-24 Feb	1,950	7-9 Dec 10-12 Jan 8-10 Feb	2,400	21-23 Dec 18-20 Jan 22-24 Feb	24,000
7	LN-MC001	ERP LN 6.1 - Multi Company Structures	English	5.0	Course Objectives : After this course you will be able to use your multi company knowledge to assist in determining the organizational structure best suited to support the business processes required of a company implementing the ERP LN system. The ERP LN system Multi-company Structure course is considered a capstone course that includes both Financials and Operations Management and a working knowledge of ERP LN system. Pre-requisite : These courses should be completed before taking the Multi Company Structures course : - ERP LN Overview - General Ledger - Financial Integrations - Planning - Logistics Concepts - Tools Overview - Order Management	Course Outline : - Multi-company / Multi-site Definition - Multi-company Financials - Multi-company Operations Management - Data / Table Usage & Sharing - Multi-company EDI Audience : This course is designed for : - Implementation Key Users - Financial Consultants - Operations Consultants - Technical Consultants	5-9 Dec 9-13 Jan 6-10 Feb	3,250	19-23 Dec 16-20 Jan 13-17 Feb	4,000	12-16 Dec 9-13 Jan 6-10 Feb	40,000

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8 LN-LCO001	ERP LN 6.1 - Logistics Concepts & Overview	English	1.0	<p>Course Objectives :</p> <p>Enables you to understand the general functionalities of the Logistics modules.</p> <p>Pre-requisite :</p> <p>Before taking Logistics Concepts and Overview, you should have successfully completed these courses :</p> <ul style="list-style-type: none"> - Navigation for Webtop - Common Data 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Common Data - Master Data & Time Management - Order Management - Enterprise Planning - Manufacturing - Warehouse Management <p>Audience :</p> <p>This course is designed for individuals that require a broad knowledge of the Logistics Concepts and Overview processes. It is recommended that participants possess a general understanding of business processes, such as sales and warehousing. Participants Aug include consultants, sales and product support personnel, and customers.</p>	<p>6 Dec</p> <p>6 Jan</p> <p>7 Feb</p>	650	<p>7 Dec</p> <p>11 Jan</p> <p>8 Feb</p>	800	<p>6 Dec</p> <p>6 Jan</p> <p>7 Feb</p>	8,000
9 LN-PUR001	Purchase Order Management - ERP LN	English	3.0	<p>Course Objectives :</p> <p>The Purchasing course provides the knowledge and hands on experience to manage and execute your business processes for your organization. The Purchase Control Module integrates with the Manufacturing, Warehousing, Financial, and Common Data modules to control the planning, purchasing, receiving, and invoicing of goods within an organization.</p> <p>Pre-requisite :</p> <p>This course requires you to be familiar with basic business logistics. You should have a general knowledge of purchase orders, business contracts, pricing and discounting, invoicing for goods sold, and the quotation process. Before taking Purchase Order Management, you should have successfully completed these courses :</p> <ul style="list-style-type: none"> - Navigation for Webtop - Common Data 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Purchase Order Master Data - Purchase Offices & User Profiles - Purchase Order Types & Approvals - Purchase Order Processing - Purchase Contracts & Requisitions - Purchase Requests for Quotations - Prices & Discounts - Purchase Vendor Rating - Direct Delivery PO <p>Audience :</p> <p>This course is designed for individuals that require a broad knowledge of Purchase Management processes within the ERP LN software product. It is recommended that participants possess a general understanding of business processes, such as purchasing and warehousing. Participants Aug include consultants, sales and product support personnel, and new customers.</p>	<p>19-21 Dec</p> <p>18-20 Jan</p> <p>22-24 Feb</p>	1,950	<p>14-16 Dec</p> <p>11-13 Jan</p> <p>15-17 Feb</p>	2,400	<p>19-21 Dec</p> <p>18-20 Jan</p> <p>22-24 Feb</p>	24,000
10 LN-SOM001	Sales Order Management - ERP LN	English	2.0	<p>Course Objectives :</p> <p>The goal of this course is to enable you to execute the general functionalities within the Sales Package.</p> <p>Pre-requisite :</p> <p>Before taking Sales Order Management, you should have successfully completed these courses :</p> <ul style="list-style-type: none"> - Navigation for Webtop - Common Data - Logistics Overview 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Sales Order Master Data - Sales Order & Sales Order Processing - Central Invoicing - Sales Quotations - Sales Contracts - Sales Order Blocking - Jungin Control - Prices & Discounts <p>Audience :</p> <p>This course is designed for individuals that require a broad knowledge of the Sales Order Management processes. It is recommended that participants possess a general understanding of business processes, such as sales and warehousing. Participants Aug include consultants, sales and product support personnel, and customers.</p>	<p>22-23 Dec</p> <p>19-20 Jan</p> <p>23-24 Feb</p>	1,300	<p>19-20 Dec</p> <p>16-17 Jan</p> <p>13-14 Feb</p>	1,600	<p>22-23 Dec</p> <p>19-20 Jan</p> <p>23-24 Feb</p>	16,000

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11 LN-WRH001	Warehousing - ERP LN	English	4.0	<p>Course Objectives :</p> <p>The goal of this course is to enable you to perform Warehousing functions, including set up of Master Data, Inventory Handling, Cross Docking, Inspections, and Inventory Reporting/Analysis.</p> <p>Pre-requisite :</p> <p>This course requires you to have general knowledge of basic business logistics and warehousing principles. This includes a strong familiarity with the navigation techniques and commands used with Infor LN. Before taking Warehousing, you should have successfully completed these courses :</p> <ul style="list-style-type: none"> - Navigation for Webtop - Common Data 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Warehouse Master Data - Warehouse Orders - Order Processing - Assembly Orders - Inventory Planning - Cycle Counting & Adjustment Orders - Inventory Analysis Data - Inventory Reporting - Blocking - Handling Units - Lot Control & Serialized Items - Cross Docking <p>Audience :</p> <p>It is recommended that participants taking Warehousing for ERP LN possess a broad understanding of warehousing and materials handling from a software and/or industry perspective. This course is designed for :</p> <ul style="list-style-type: none"> - Warehouse Personnel - Material Managers - Planners - Sales Personnel - Consultants 	19-22 Dec 17-20 Jan 21-24 Feb	2,600	12-15 Dec 10-13 Jan 14-17 Feb	3,200	19-22 Dec 17-20 Jan 21-24 Feb	32,000
12 LN-COM001	Common Data - ERP LN 6.1.00	English	2.0	<p>Course Objectives :</p> <p>The goal of this course is to enable you to enter and maintain the basic Common Data that is used and shared among the various modules and packages.</p> <p>Pre-requisite :</p> <p>These courses should be completed before taking this course :</p> <ul style="list-style-type: none"> - Navigation for Webtop 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Define Enterprise Structure Model - Financial Master Data - Item Base Data - Cost Price Calculation - Business Partners & People - Integrations with Other Functions <p>Audience :</p> <p>This course is designed for all persons working with the production and planning aspects of the software. The audience should include planners, project managers, materials personnel, sales and purchasing, and financial persons.</p>	21-22 Dec 19-20 Jan 21-22 Feb	1,300	14-15 Dec 17-18 Jan 16-17 Feb	1,600	21-22 Dec 19-20 Jan 21-22 Feb	16,000
13 LN-ETP001	Enterprise Planning	English	3.0	<p>Course Objectives :</p> <p>Understand ERP LN 6.1 Enterprise Planning functions, specifically highlighting new functions of v6.1.</p> <p>Pre-requisite :</p> <p>These courses should be completed before taking this course :</p> <ul style="list-style-type: none"> - Common Data 	<p>Course Outline :</p> <ul style="list-style-type: none"> - Enterprise Planning Concepts - Supply Chain Modeling - Sourcing - ATP/CTP - Aggregation Planning - Exception Based Planning <p>Audience :</p> <p>This course is designed for all persons working with the logistics or applications aspects of the software. The audience should include planners, project managers, materials personnel, sales and purchasing, and financial persons. ERP LN Common Data is the foundation course in the logistics curriculum and should precede any other courses.</p>	14-16 Dec 11-13 Jan 15-17 Feb	1,950	21-23 Dec 18-20 Jan 20-22 Feb	2,400	14-16 Dec 11-13 Jan 15-17 Feb	24,000

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14 LN-ESA001	Enterprise Server Administrator	English	4.0	<p>Course Objectives :</p> <p>The goal of this course is to provide you with an understanding of :</p> <ul style="list-style-type: none"> - Overall Software Architecture - Tasks required to administer ERP LN LN system <p>Pre-requisite :</p> <p>Participants taking this course should : have working knowledge of UNIX or Windows NT/2000 computer systems, be comfortable operating a PC with Microsoft Windows (2000 or XP), be able to navigate through the ERP LN system.</p>	<p>After completing this course, you will be able to :</p> <ul style="list-style-type: none"> - identify major components of the software architecture - describe the purpose of application and runtime data dictionaries - explain the VRC concept - create user, administer, personalize and optimize the Webtop environment - setup authorizations for users - setup a device - describe the purpose of text - setup and schedule a job to execute in the future - describe the purpose of the database management facility - enable audit for a table - setup a user as a developer - create package VRCs and a package combination - describe the procedure for installing the ERP LN server software - install a solution using the Product Maintenance and Control module - license the ERP LN system <p>Audience :</p> <p>This course is designed for System Administrators, Database Administrator, and Application Support personnel who work with ERP LN. You should attend this course if you require an overall understanding of the ERP LN architecture and toolset, are an application user who uses the tools, a system administrator using the tools everyday, or a developer who wants to understand the deployment tools.</p>	19-22 Dec 17-20 Jan 14-17 Feb	2,600	12-15 Dec 10-13 Jan 8-13 Feb	3,200	19-22 Dec 17-20 Jan 14-17 Feb	32,000
15 LN-ESO001	ERP LN 6.1 - Enterprise Server Overview	English	3.0	<p>Course Objectives :</p> <p>After completing this course, you will be able to:</p> <ul style="list-style-type: none"> - Identify the purpose of the LN Enterprise Server software - Identify major components of the software architecture - Define Session and its Structure - Describe Purpose of User and Security - Describe the Output process - Describe the Purpose of Job and Database Management Functions - Identify the steps to use License Manager - Identify features of the Enterprise Studio <p>Pre-requisite :</p> <p>Students should have a basic understanding of multi-user computer software systems.</p>	<p>Course Outline :</p> <ul style="list-style-type: none"> - Enterprise Server Architecture - Enterprise Server Administration - Development Tools - Role Security and Authentication - Enterprise Studio - Enterprise Server Integration Tools - Webtop Administration <p>Audience :</p> <p>This course is designed for users, technical staff, project managers, consultants, executives, and anyone involved in the ERP LN product.</p>	18-20 Jan 15-17 Feb	1,950	11-13 Jan 8-10 Feb	2,400	18-20 Jan 15-17 Feb	24,000
16 LN-ETM001	ERP LN 6.1 - Enterprise Modeler	English	4.0	<p>Course Objectives :</p> <p>Enable you to create and implement a model of your business using the Enterprise Modeler.</p> <p>Pre-requisite :</p> <p>You should be able to navigate within ERP LN, and be familiar with the main business processes supported by it. Hands-on experience with the logistics or finance area is helpful but not mandatory.</p>	<p>The goal of this course is to enable you to create and implement a model of your business using the Enterprise Modeler. After completing this course, you will be able to:</p> <ul style="list-style-type: none"> - Create an Enterprise Structure model - Create a Business Control model - Create Versions and Assign Authorizations based on the Versions - Create an Organizational Model - Assign Employees to Roles - Create a Repository of Processes - Assign Processes to Roles - Create a Project Model from the Repository - Implement a Project Model - Use Optimization Phases to Manage Process Change - Create a Reference Model - Create a Project Model from a Reference Model - Setup a New Employee <p>Audience :</p> <p>This course is designed for:</p> <ul style="list-style-type: none"> - Enterprise Modelers - Project Leaders or Members who are using Enterprise Modeler in their implementation of ERP LN 	17-20 Jan 14-17 Feb	2,600	10-13 Jan 21-24 Feb	3,200	17-20 Jan 14-17 Feb	32,000

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17 LN-ETS001	ERP LN 6.1 - Enterprise Studio	English 5.0	<p>Course Objectives :</p> <p>This Enterprise Studio course provides a detailed learning experience using the ERP LN Enterprise Studio software. This course is intended for developers and programming staff that wish to productively extend the functionality of their ERP LN investment.</p> <p>Pre-requisite :</p> <p>Students should have a basic understanding of multi-user computer software systems. Helpful skills would include the following :</p> <ul style="list-style-type: none"> - writing select statements in SQL - writing C or C++ syntax - experience with languages providing strong data typing - experience with procedural code writing - experience with systems designed with functional decomposition - experience with integrated development environments for business computing 	<p>After completing this course, you will be able to:</p> <ul style="list-style-type: none"> - Describe the software and system architecture - Setup a user as a developer - Explain Change Management procedures - Explain software component development process - Create and change menu & table definition - Identify components of a session - Create and change a form in the form editor - Edit the dynamic access layer (DAL) for a table - Create and use Business Method - Create and change a report - Demonstrate event-oriented programming - Create and edit a program script - Explain the import and export data dictionary process - Explain the table reconfiguration process - Explore the directory structure of the runtime data dictionary <p>Audience :</p> <p>This course is designed for developers who will be modifying ERP LN and creating applications using ERP LN Enterprise Studio.</p>	16-20 Jan 13-17 Feb	3,250	9-13 Jan 20-24 Feb	4,000	16-20 Jan 13-17 Feb	40,000
18 LN-WBT002	Navigation for Webtop - ERP LN 6.1	English 0.5	<p>Course Objectives :</p> <p>After completing this course, you will be able to:</p> <ul style="list-style-type: none"> - Explain the purpose, benefits and intended use of Webtop - Describe the Organization and Structure of the ERP LN system - Describe the Purpose of the ERP LN server - Identify what program to use to access ERP LN application <p>Pre-requisite :</p> <p>There are no prerequisites for this course.</p>	<p>Course Outline :</p> <ul style="list-style-type: none"> - Identify components within Webtop - User Profile & User Groups - Multi Main Table session - Navigate processes using DEM models - Use session navigation - Create, Open, Save & Close records - Find, Duplicate, Sort, Delete & Filter records <p>Audience :</p> <p>This course is designed for new Webtop user.</p>	12-Dec am 16-Jan am 7-Feb am	325	13-Dec am 17-Jan am 8-Feb am	400	13-Dec am 16-Jan am 7-Feb am	4,000
19 LN-WKT001	Navigation for Worktop - ERP LN 6.1	English 0.5	<p>Course Objectives :</p> <p>After completing this course, you will be able to:</p> <ul style="list-style-type: none"> - Describe the Organization and Structure of the ERP LN system - Describe the Purpose of the ERP LN server - Identify what program to use to access ERP LN application <p>Pre-requisite :</p> <p>There are no prerequisites for this course.</p>	<p>Course Outline :</p> <ul style="list-style-type: none"> - Create Worktop document - Navigate through ERP LN system & Process Browser - Start Sessions, create Shortcut & Note - Find, Sort, Delete, Open, Save & Close Records - Use of Menu Bar, Toolbar and Help <p>Audience :</p> <p>This course is designed for new Worktop user.</p>	14-Dec am 11-Jan am 8-Feb am	325	15-Dec am 12-Jan am 9-Feb am	400	14-Dec am 11-Jan am 8-Feb am	4,000